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**ODISHA STATE COMMISSION FOR BACKWARD CLASSES**  
**TOSHALI BHAWAN, A-2 BLOCK, 6<sup>TH</sup> FLOOR, SATYANAGAR**  
**BHUBANESWAR-751007**

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No. 328 /OSCBC, Bhubaneswar, Dated 10.04.2021  
 OE-I-33/2021

From  
 Sri V.V. Yadav, IAS  
 Member Secretary

To  
 All Collectors/  
 Commissioners of Municipal Corporations

Sub: Survey of Social and Educational Condition of the people belonging to Backward Classes in Odisha-Procurement of Folders for use of the Enumerators during survey process

Madam/ Sir,

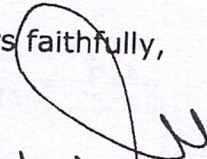
In continuation to this office Letter No.93 dated 05.03.2021 and 105 dated 09.03.2021, I am to mention that for the purpose of smooth and safe handling of ICR survey forms by the Enumerators it has now been decided to change the procedure to provide 4 nos. of PVC folders instead of metal boxes(trunks) to the Enumerators during survey process i.e. 1<sup>st</sup> May to 25<sup>th</sup> May'2021. This has been done as the metal boxes(trunks) are too big.

In view of this, 4 (Four) numbers of PVC folders shall also be issued to the Enumerators at the time of distribution of ICR Survey Forms and items which are to be supplied as per instructions issued from the Commission. These folders shall be used for carrying the ICR survey forms during the Survey process. The specification of the folders to be procured at your end is as below:

Item	Quality/ Dimension in close size (inches)	Quantity	Tentative Price (Maximum)	Use
Folder with snap button closure	PVC Length=15 Breadth=10 Width=1.5	@ 4 each Enumerator	Rs. 20/- per 1 piece	Enumerator will carry the ICR Survey Forms in these folders during survey process.

It is, therefore, requested to take immediate steps for procurement of folders at the earliest since time is short. Besides, there is no need to procure lock and keys for the metal trunks.

Yours faithfully,

  
Member Secretary

OSCBC

11/04/21